

MINUTES
Louis Wiener, Jr. Elementary School (LWJES)
School Organizational Team Meeting (SOT)
VIRTUAL VIA GOOGLE MEET
October 4, 2023
4:00 p.m.

School Organizational Team Members:

- ElRae Carino, Member
- Leticia Cummings, Member
- Craig Koppelman, Member
- Erica Snyder, Member
- Anastacia Taylor, Member
- TBD Support Staff, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at lwjes.vegas.

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at hartmae@nv.ccsd.net no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call *The meeting was called to order at 4:00 p.m. Present were Ms. Carino, Ms. Cummings, Mr. Koppelman, and Ms. Snyder. Ms. Taylor joined the meeting once in progress.*

2.0 Old Items

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on September 13, 2023. *The SOT reviewed the minutes. Motion to approve by Ms. Carino, second by Ms. Cummings. Motion passed unanimously.*

3.0 New Items

3.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Comments from the principal regarding the function of the School Organizational Team and scope of the Team's advisory authority. *Mr. Blume presented information about the function of the SOT. The SOT discussed that they would review the information and ask questions as they had them. No public comments were made.*

3.2 SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair. *Mr. Blume presented information about the SOT chair. The SOT discussed the item. No public comment was made. Motion for Ms. Carino to be chair by Ms. Cummings, second by Mr. Koppelman. Motion passed unanimously.*

3.3 SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair. *Mr. Blume presented information about the SOT vice chair. The SOT discussed the item. No public comment was made. Motion for Ms. Cummings to be vice chair by Ms. Carino, second by Mr. Koppelman. Motion passed unanimously.*

3.4 MINUTES. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings. *Item called with 3.5 and 3.6*

3.5 AGENDAS. Discussion and possible action on assigning responsibility for creating agendas for School Organizational Team meetings. *Item called with 3.4 and 3.6*

3.6 MEETING ANNOUNCEMENTS. Discussion and possible action on assigning responsibility for posting meeting announcements and agendas on the school website. *Item called with 3.4 and 3.5. The SOT discussed the current structures for meeting minutes, agendas, and announcements. No public comment was made. Motion to maintain the current processes for these items by Mr. Koppelman, second by Ms. Cummings. Motion passed unanimously.*

3.7 TEAM NORMS. Discussion on norms that the Team will establish to guide behavior of members and the public. *The SOT reviewed the current norms and discussed revisions to the norms. No public comment was made. Item tabled to the next meeting.*

3.8 MEETING PROCEDURES. Discussion of procedures that the Team will follow during meetings. *The SOT reviewed the current procedures and discussed revisions to the procedures. No public comment was made. Item tabled to the next meeting.*

3.9 SCHOOL PLAN OF OPERATION 2023-2024. Discussion and updates on the School Plan of Operation, including the School Strategic Budget, School Performance Plan, and Title I plan for the 2023-2024 school year. *Mr. Blume presented that there were no updates to the current school year's plan of operation, that the budget worksheet needed to be updated with final revisions, and that the SPP document needed to have the minor revisions entered for goals one and three. The SOT requested that the budget worksheet be shared for future discussion. No public comment was made.*

4.0 General Discussion

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. *The next meeting is November 8, 2023, at 4:00 p.m. via Google Meet. Tabled items and discussion of the school plan of operation was requested.*

5.0 Public Comment Period (15 minutes maximum allotted) *The SOT members shared information about features of Google Meet, preparedness for SOT meetings, gratitude to members for their work, and a welcome to the group.*

Motion to adjourn by Ms. Cummings, second by Ms. Snyder. Motion passed unanimously. Meeting adjourned at 4:46 p.m.