

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**May 10, 2023**  
**4:00 p.m.**

School Organizational Team Members:

- ElRae Carino, Chair
- Leticia Cummings, Vice Chair
- Craig Koppelman, Member
- Toni Longueira, Member
- Anastacia Taylor, Member
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at [hartmae@nv.ccsd.net](mailto:hartmae@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at 4:01 p.m. All members were present except for Mr. Koppelman.*

### **2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on April 12, 2023. *The SOT reviewed the minutes. Motion to approve minutes by Ms. Cummings, second by Ms. Longueira. Motion passed unanimously.*

### **3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2022-2023. Discussion and updates on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, Title I plan, and other school programming for the 2022-2023 and following school year. *Mr. Blume presented that there were no updates to the 2022-2023 School Plan of Operation. Mr. Blume provided information about staffing for the 2023-2024 school year and a reminder that family engagement/volunteering would be on the June 2023 agenda. The SOT discussed support staff positions and the timeline for support staff positions. No public comment was made.*

### **4.0 General Discussion**

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. *The next meeting is June 14, 2023, at 4:00 p.m. via Google Meet. The following meeting will be August 1, 2023, at 3:00 p.m. via Google Meet. Requested agenda items include the first reading of the Title I Parent and Family Engagement Plan, discussion about family engagement and volunteering, and possible magnet school updates.*

**5.0 Public Comment Period (15 minutes maximum allotted)** *No public comments were made.*

*Motion to adjourn by Ms. Cummings, second by Ms. Taylor. Motion passed unanimously. Meeting adjourned at 4:20 p.m.*