

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**September 13, 2023**  
**4:00 p.m.**

School Organizational Team Members:

- ElRae Carino, Chair
- Leticia Cummings, Vice Chair
- Craig Koppelman, Member
- Toni Longueira, Member
- Anastacia Taylor, Member
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at [hartmae@nv.ccsd.net](mailto:hartmae@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call**      *The meeting was called to order at 4:00 p.m. Present were Ms. Carino, Ms. Cummings, Mr. Koppelman, Ms. Longueira, and Ms. Watanabe. Ms. Taylor was absent.*

**2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on August 1, 2023. *The SOT reviewed the minutes. Motion to approve by Mr. Koppelman, second by Ms. Watanabe. Motion passed unanimously.*

**3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2023-2024. SCHOOL PLAN OF OPERATION 2023-2024. Discussion, updates, and possible action on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, Title I plan, and other school programming for the 2023-2024 school year. *Mr. Blume presented updates to SPP Goals 1 and 3, updates to Title I budgeting, and updates to the Strategic Budget. The SOT discussed funding to add to the custodial positions, physical space for additional positions, reasons for lower than historical enrollment at the school, a possible additional SBT position, funding for the current SBT position, carryover funds in the future/duration of carryover funds, funding for the second SPTA with the KIDS program, requesting an additional SPTA position, possibly increasing the SEIF position to full time, additional time for support staff hours, support for students in Grade 5, discussion about in-school suspension/structures for supporting students with behaviors/calming/de-escalation. Public comments were made by Ms. Taylor about an assistant principal position, being proactive versus reactive, supporting ELL students and RTI support for interventions and by Ms. Burnham*

*about supports from SOSAs, behavior supports, and counselor supports. The SOT prioritized an assistant principal position, additional custodial support, additional SPTA support, retention incentive, SBT support and CTT support. Motion to support the Title I budget as presented and amended for the 2023-2024 school year by Ms. Cummings, second by Ms. Watanabe. Motion passed unanimously. Motion to support the revised strategic budget as presented and discussed along with consideration with information presented at the SOT meeting and advice provided to the principal by Ms. Carino, second by Ms. Cummings. Motion passed unanimously. Motion to support modification of SPP goals as presented with the modified baseline by Ms. Carino, second by Ms. Watanabe. Motion passed unanimously.*

#### **4.0 General Discussion**

*4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. The SOT will have members elected for the 2023-2024 term for the next SOT meeting. The next meeting will be October 4, 2023, at 4:00 p.m. via Google Meet. Items will include tasks required for launching the SOT.*

**5.0 Public Comment Period (15 minutes maximum allotted)** *Mr. Blume thanked the SOT for their service over the past term. The SOT discussed preparations for meetings and appreciation to staff for all their work to start the school year. The team was thanked for their service.*

*Motion to adjourn by Ms. Watanabe, second Ms. Cummings. Motion passed unanimously. Meeting adjourned at 5:27 p.m.*