

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**August 1, 2023**  
**3:30 p.m.**

School Organizational Team Members:

- ElRae Carino, Chair
- Leticia Cummings, Vice Chair
- Craig Koppelman, Member
- Toni Longueira, Member
- Anastacia Taylor, Member
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at [hartmae@nv.ccsd.net](mailto:hartmae@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at 3:31 p.m. Present were Ms. Carino, Ms. Cummings, Mr. Koppelman, and Ms. Longueira. Absent were Ms. Taylor and Ms. Watanabe.*

### **2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on June 14, 2023. *The SOT reviewed the minutes. Motion to approve by Ms. Cummings, second by Ms. Longueira. Motion passed unanimously.*

### **3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2023-2024. Discussion and updates on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, Title I plan, and other school programming for the 2023-2024 and following school year. *Mr. Blume presented that there were no updates to the 2023-2024 School Plan of Operation, information about volunteering, information about the 2023-2024 School Performance Plan, and a hiring/staffing update. The SOT discussed sending out volunteer information once the year started including information about chaperoning. There were no public comments.*

3.2 TITLE I PARENT AND FAMILY ENGAGEMENT PLAN 2023-2024. Presentation, discussion, and possible action on the 2023-2024 Title I Parent and Family Engagement Plan. *Mr. Blume presented information about the 2023-2024 Title I Parent and Family Engagement Plan. The SOT discussed updating the school year and the results from the parent/guardian survey. There were no public comments. Motion to support the Title I PFEP by Ms. Cummings, second by Ms. Longueira. Motion passed unanimously.*

#### **4.0 General Discussion**

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. *The next SOT meeting will be either 9/13/2023 or 9/20/2023 depending on the budgeting cycle at 4:00 p.m. via Google Meet. Topics will include information from count day and updates to the budget and SPP. A request for updates about parent/guardian involvement was made.*

**5.0 Public Comment Period (15 minutes maximum allotted)** *The SOT discussed information about the Student Ambassadors program, reposting of volunteer information, and information about Class Dojo.*

*Motion to adjourn by Ms. Cummings, second by Ms. Longueira. Motion passed unanimously. Meeting adjourned at 4:09 p.m.*