

**AGENDA**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**October 4, 2023**  
**4:00 p.m.**

School Organizational Team Members:

- ElRae Carino, Member
- Leticia Cummings, Member
- Craig Koppelman, Member
- Erica Snyder, Member
- TBD Parent/Guardian, Election on 10/2/2023, Member
- TBD Support Staff, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at [hartmae@nv.ccsd.net](mailto:hartmae@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

### **1.0 Welcome & Roll Call**

### **2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on September 13, 2023.

### **3.0 New Items**

3.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Comments from the principal regarding the function of the School Organizational Team and scope of the Team's advisory authority.

3.2 SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair.

3.3 SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair.

3.4 MINUTES. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings.

3.5 AGENDAS. Discussion and possible action on assigning responsibility for creating agendas for School Organizational Team meetings.

3.6 MEETING ANNOUNCEMENTS. Discussion and possible action on assigning responsibility for posting meeting announcements and agendas on the school website.

3.7 TEAM NORMS. Discussion on norms that the Team will establish to guide behavior of members and the public.

3.8 MEETING PROCEDURES. Discussion of procedures that the Team will follow during meetings.

3.9 SCHOOL PLAN OF OPERATION 2023-2024. Discussion and updates on the School Plan of Operation, including the School Strategic Budget, School Performance Plan, and Title I plan for the 2023-2024 school year.

**4.0 General Discussion**

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings.

**5.0 Public Comment Period (15 minutes maximum allotted)**