

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**December 14, 2022**  
**4:00 p.m.**

School Organizational Team Members:

- ElRae Carino, Chair
- Leticia Cummings, Vice Chair
- Craig Koppelman, Member
- Toni Longueira, Member
- Anastacia Taylor, Member
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at [hartmae@nv.ccsd.net](mailto:hartmae@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at 3:59 p.m. All SOT members were present.*

## **2.0 Old Items**

**2.1 APPROVE MINUTES.** Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on November 16, 2022. *The SOT reviewed the minutes. Motion to approve the minutes by Ms. Watanabe, second by Ms. Cummings. Motion passed unanimously.*

## **3.0 New Items**

**3.1 SCHOOL PLAN OF OPERATION 2022-2023.** Discussion and updates on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, and Title I plan for the 2022-2023 school year. *Mr. Blume presented that there were no updates to the current year's plan of operation; information about enrollments and staffing levels; no updates for magnet program application; and SPP baseline information for student performance tasks, student persistence, and faculty feedback. The SOT discussed historical projections compared to actual enrollments, comparison of enrollment with Charlotte Hill Elementary School, description of the types of performance tasks for students, student responses to surveys, types of family support to develop relationships between students and the faculty, the time it takes to get to know teachers and ways to get to know other teachers, ideas for including information the weekly newsletter in semester two, being open-minded at school, being ready for school/alert and ready to learn, productive ways to start the day, how to support the idea of struggling with concepts, what persistence means, bringing questions to teachers and being willing to work together, explaining the problem solving process, and building trust between stakeholders. There was no public comment.*

#### **4.0 General Discussion**

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. *The next meeting will be January 25, 2023, at 4:00 p.m. via Google Meet. The February meeting will be February 15, 2023, with the first and eighth of February on hold for possible meetings. Upcoming agenda items will be budget planning, the CCSD grading update, and updates on SPP progress (surveys, problem solving process, etc.).*

**5.0 Public Comment Period (15 minutes maximum allotted)** *Comments were shared by SOT members including a welcome back to Ms. Zinovitch, the information presented during the meeting, and asking faculty to share strategies for connecting with students.*

*Motion to adjourn by Ms. Longeira, second by Ms. Cummings/Ms. Taylor/Ms. Watanabe. Motion passed unanimously. Meeting adjourned at 4:56 p.m.*