

MINUTES
Louis Wiener, Jr. Elementary School (LWJES)
School Organizational Team Meeting (SOT)
VIRTUAL VIA GOOGLE MEET
November 16, 2022
4:00 p.m.

School Organizational Team Members:

- ElRae Carino, Chair
- Leticia Cummings, Vice Chair
- Craig Koppelman, Member
- Toni Longueira, Member
- Anastacia Taylor, Member
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at lwjes.vegas.

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at hartmae@nv.ccsd.net no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call *The meeting was called to order at 4:00 p.m. Present were Ms. Carino, Ms. Cummings, Mr. Koppelman, Ms. Longueira, and Ms. Watanabe. Ms. Taylor was absent.*

2.0 Old Items

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on October 19, 2022. *The SOT reviewed the minutes. Motion to approve minutes by Ms. Cummings, second by Ms. Longueira. Motion passed unanimously.*

3.0 New Items

3.1 SCHOOL PLAN OF OPERATION 2022-2023. Discussion and updates on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, and Title I plan for the 2022-2023 school year. *Mr. Blume presented that there were no updates to the School Plan of Operation at the time. There was no discussion by the SOT. There were no public comments.*

3.2 CCSD SURVEY PARTICIPATION. Discussion about promoting participation in the yearly CCSD survey. *The SOT discussed the source of the survey and the use of results, having an event at the school and offering the opportunity to take the survey at the event, the accessibility of the survey to parents/guardians, posting the survey on Class Dojo, including classroom teachers posting the survey information on their Class Dojo, putting the survey out at dismissal time with a treat, returning a signed page for a treat for the student, handing out slips at dismissal with a QR code, placing the QR code on a label for students to take home, and posting the survey in the newsletter. There was no public comment.*

3.3 LWJES FAMILY AND FACULTY ORGANIZATION. Discussion about the development of the LWJES Family and Faculty Organization. *Mr. Blume shared information regarding the survey conducted; the number of responses went from 38 to 47. The SOT discussed using video clips about the content rather than written information, having students create the content, using dances/music/etc. in the videos, recording vignettes of activities and putting them together, proceeding with a membership form and start signing up people, having multiple times for meetings, let people know what jobs need to be done for events and the organization, and start with a few activities versus a form and use an activity to launch the organization. There was no public comment.*

4.0 General Discussion

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. *The next meeting will be December 14, 2022, at 4:00 p.m. via Google Meet. Requested information was baseline information about the SPP, update on student enrollment and staffing, and a magnet school application update.*

5.0 Public Comment Period (15 minutes maximum allotted) *No public comment was made.*

Motion to adjourn by Ms. Cummings, second by Longueira. Motion passed unanimously. Meeting adjourned at 4:47 p.m.