

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**August 19, 2021**  
**4:00 p.m.**

School Organizational Team Members:

- Christopher Ashton, Member
- ElRae Carino, Chair
- Craig Koppelman, Member
- Nishwan Pancheeri, Member
- Andrea Shafer, Vice Chair
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Ms. Ashley Zinovitch at [hartmae@nv.ccsd.net](mailto:hartmae@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at 4:03 p.m. Mr. Ashton, Ms. Carino, and Mr. Koppelman were present. Ms. Watanabe arrived shortly after the meeting began. Mr. Pancheeri arrived later in the meeting. Ms. Shafer was not present.*

## **2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on July 27, 2021. *The SOT reviewed the minutes and there was no discussion. Mr. Ashton motioned to approve the minutes, Mr. Koppelman seconded the motion. The motion passed.*

## **3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2021-2022. Updates and discussion on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, and Title I plan for the 2021-2022 school year. *Ms. Carino read remarks from Mr. Blume, including that there were no updates to the budget, school performance plan, or Title I plan at this time. The SOT discussed upcoming SOT elections, disinfection tower, enrollment status, reducing impacts on classrooms, and parent engagement/organization. Public comments were made by Ms. Leticia Cummings regarding updates about count day.*

## **4.0 General Discussion**

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. *The next meeting will be scheduled for later in September. Requests for updates regarding enrollment, budget, and parent engagement.*

**5.0 Public Comment Period (15 minutes maximum allotted)** *The final public comment period was conducted. Mr. Blume shared thanks and information about elections.*

*Mr. Ashton made a motion to adjourn, second by Ms. Watanabe. The motion passed. The meeting adjourned at 4:37 p.m.*