

**DRAFT MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**February 10, 2021**  
**10:00 a.m.**

School Organizational Team Members:

- Christopher Ashton, Member
- ElRae Carino, Chair
- Craig Koppelman, Member
- Nishwan Pancheeri, Member
- Andrea Shafer, Vice Chair
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Mr. Kevin Nellis at [nellikw@nv.ccsd.net](mailto:nellikw@nv.ccsd.net) no later than 8:00 a.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at 10:00 a.m. All members of the SOT were present.*

### **2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on January 28, 2021. *The SOT reviewed and discussed the minutes, including correction of a spelling error. Motion to approve the minutes with proposed edit was made by Mr. Ashton, second by Ms. Watanabe. The motion passed unanimously.*

### **3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2021-2022. Presentation to the public and discussion on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, and Academic Support Funds plan for the 2021-2022 school year. *Items 3.1 and 3.2 were called together. Mr. Blume presented information about the school plan of operation, including the strategic budget, ASF, SPP, and Title I plans and budgets. The SOT discussed the source of ASF funds, durability of grant funds depending on enrollments, special education self-contained programs for the upcoming school year, additional hours for special education support staff, utility cost impacts, and carryover funds in the fall. Public comment was made by Ms. Linda Jones from CCEA.*

3.2 TITLE I PLAN 2021-2022. Presentation to the public and discussion on the Title I plan for the 2021-2022 school year. *This item was called with item 3.1.*

3.3 SCHOOL PLAN OF OPERATION 2020-2021. Updates and discussion on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, and Title I plan for the 2020-2021 school year. *Mr. Blume*

*presented no updates to the current year's SPP, strategic budget, or Title I plan. Mr. Blume shared information about the upcoming transition to hybrid learning for grades Pre-K through 3. The SOT discussed closed campus/family access to campus/buildings, response rate to surveys, newly registered students being assigned to distance learning, use of Chromebooks in the classroom, teacher changes for distance learning, access to playground structures, Lunch Bunch implementation, reviewing the hybrid implementation guide, limiting schedule changes, supply requests for classrooms, a "Meet the Teacher" style event in person if possible, and lanyards for masks with break-away clasps. Public comments were made by Ms. Leticia Cummings regarding donations requests being made to all families and an idea for clipping masks to student clothing and by Ms. Antigone Dudder regarding requests from parents after class assignments go out regarding teacher placement.*

#### **4.0 General Discussion**

*4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. The SOT will meet next on March 10, 2021, at 4:00 p.m. via Google Meet. Updates about state testing and magnet application were requested.*

**5.0 Public Comment Period (15 minutes maximum allotted)** *No public comments were made.*

*Motion to adjourn meeting made by Ms. Shafer, second by Mr. Ashton. Motion passed unanimously. Meeting adjourned at 11:15 a.m.*