

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**December 9, 2020**  
**3:45 p.m.**

School Organizational Team Members:

- Christopher Ashton, Member
- ElRae Carino, Chair
- Craig Koppelman, Member
- Nishwan Pancheeri, Member
- Andrea Shafer, Vice Chair
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Mr. Kevin Nellis at [nellikw@nv.ccsd.net](mailto:nellikw@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at 3:45 p.m. All members were present and Ms. Watanabe was absent.*

### **2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on November 17, 2020. *The SOT reviewed the minutes. Motion to approve minutes by Mr. Ashton, second by Ms. Shafer. Motion passed unanimously.*

2.2 REVIEW OF THE CLARK COUNTY SCHOOL DISTRICT K-12 STUDENT CODE OF CONDUCT. Additional review and discussion of the established CCSD K-12 Student Code of Conduct. *The SOT conducted discussion regarding feedback for the document. The feedback from the SOT is included at the end of this document. No public comments were made.*

### **3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2020-2021. Updates and discussion on the School Plan of Operation, including the School Performance Plan, School Strategic Budget, and Title I plan for the 2020-2021 school year. *Mr. Blume indicated that there were not updates to the current school plan of operation. Mr. Blume presented information about the survey conducted regarding schedule adjustments. The SOT discussed faculty support of the options, lunch options, morning blocks versus all-day blocks, concerns related the number of surveys submitted, amount of time between sessions, maintaining participation in specials, navigating Canvas, purpose of schoolwide breaks, maintaining the current prep schedule, conducting an additional survey, keeping the schedule as is that is working*

well, survey fatigue, possible issues with schedule changes and that changes need to be well thought-out, one lunch period support for families, the importance of minimizing changes, maintaining the schedule to reduce confusion, and possible use of calendars in Canvas with events listed. Public comments were made by Ms. Leticia Cummings (would prefer to keep the same schedule), and Ms. Antigone Dudder (help families with a single lunch period).

3.2 DISCUSSION REGARDING FUTURE ENROLLMENTS. Discussion regarding ideas related to future enrollment, possibly including magnet programs. Mr. Blume presented an overview of magnet programming and IB. The SOT discussed open seat options in magnet schools, transportation outside boundaries/bussing for magnets, control over attendance/building capacity/enrollment, Ron Clark's house system, transition year with zoned school, duration of transition, middle and high school alignment, minimum requirements for application, CCSD Region alignment, impact on current programming in place, and family events. Public comment was made by Ms. Cummings (question about application for zoned students).

#### **4.0 General Discussion**

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. The SOT set the next meeting for January 27, 2021, at 3:45 p.m. The main topic will be the school plan of operation. The February meeting is scheduled for February 10, 2021, at 10:00 a.m. A request for a future agenda item about updates to magnet program was requested.

**5.0 Public Comment Period (15 minutes maximum allotted)** No email comments were submitted. Ms. Cummings presented a question.

*Motion to adjourn the meeting at 5:30 p.m. by Mr. Ashton, second by Ms. Shafer. The motion unanimously passed.*

#### **Feedback Submitted, Re: CCSD K-12 Code of Conduct**

This document should be both for students and parents. Write the document in "plain language" to be more accessible to those who are not on staff. Avoid jargon. There should be a parent/guardian-friendly version of this document. This should be conveyed as clearly as possible; address clarity of processes. Can there be changes/modifications to this document or would there be a companion document to clarify the information? Is there a better way for parents/guardians to sign-off on their review of the document?

Required parental involvement and responsibility/accountability information should be added along with possible repercussions/impacts (e.g., not doing work/not following up/waiting until the last week of the semester to connect will result in \_\_\_\_\_). It was suggested to look at a parent/guardian contract from a charter school or private school to use as a foundation/model. There should be a component about parent/guardian conduct and the processes associated with parents/guardians (e.g., the process for being trespassed from school property and the process for being reinstated).

Much of the content/information is repetitive; organize into sections in a shorter document that contains the "most common" instances that occur in the District and then have other sections/documents with the supporting/additional information to make information as clear as possible.

There should be additional emphasis on what is appropriate at the beginning of the document rather than just a focus on violations. Include positive information.

There should be information about a student's behavior shared between schools when a student is expelled from one campus and assigned to another campus. Review alignment of the document with Infinite Campus (what one would see as a parent vs. what is in the guide vs. what appears in IC).