

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**VIRTUAL VIA GOOGLE MEET**  
**September 22, 2020**  
**3:45 p.m.**

School Organizational Team Members:

- Amy Benzel, Member
- Kylie Burr, Member
- EIRae Carino, Member
- Craig Koppelman, Member
- Andrea Shafer, Member
- Makiko Watanabe, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [lwjes.vegas](http://lwjes.vegas).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

**VIRTUAL MEETING INFORMATION: This meeting will be conducted virtually using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your comments via email to Mr. Kevin Nellis at [nellikw@nv.ccsd.net](mailto:nellikw@nv.ccsd.net) no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.**

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at 3:45 p.m. by Ms. Carino. All SOT members were present.*

### **2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meetings of the LWJES SOT on August 3, 2020. *The SOT reviewed the minutes. Motion to approve by Ms. Shafer, second by Ms. Watanabe. Motion passed unanimously.*

### **3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2020-2021. Updates, discussion, and possible action on the School Plan of Operation, including the School Performance Plan and School Strategic Budget for the 2020-2021 school year.

3.2 TITLE I PLAN 2020-2021. Updates, discussion, and possible action on the Title I Plan for the 2020-2021 school year.

*Items 3.1 and 3.2 were called together. Mr. Blume presented information about the school strategic budget, including a review of available funds and proposed expenditures. The SOT conducted discussion, including positions and amounts of fund for CTTs and supplies. Public comments were made by Meghan Fraser, Kaite Petersen, Rachel Dominguez, Melinda Leake, Jennifer Ortman, Antigone Dudder and Clarisse Smellan. Topics included tutoring, aide positions, specialists, counselor, Safe Schools Professional, SB 178, arts-based services, outside funding for special education, counseling services, and enrollment increases. The SOT discussed topics including the importance of STEAM, reallocation of funds, schedules, maintenance of positions, counselor services, administration positions, and*

provision of services by licensed personnel. Public comment was again taken from Clarisse Smallan, Gina Holman-Garcia, and Melinda Leake. Topics included supply budgets, maintaining Humanities, and confidentiality and types of counseling services. The SOT requested that the budgets be reevaluated based on the discussion of the meeting. The SOT made a motion to complete the strategic budget and Title I budget after a recess of the SOT meeting via electronic means. Motion by Ms. Burr, second by Ms. Benzel. Motion passed unanimously.

- After the recess of the SOT, a briefing of updates to the proposed budgets was provided and the following motions were made by the SOT via electronic means on September 23, 2020:
- Motion to approve the strategic budget with the revisions presented, including the reduction of one kindergarten unit and one Grade 2 unit, the elimination of the school aide position, the split-funding of a specialist position, reducing the supply budget, and including 650 hours of CTT service, made by Ms. Shafer, second by Ms. Watanabe. The motion passed unanimously.
- Motion to approve the Title I budget with the revisions presented, including funding Renaissance, ST Math, class-size reduction teacher in Grade 5, and split-funding of a teaching position made by Mr. Koppelman, second by Ms. Burr. Motion passed unanimously.
- Motion to update the School Performance Plan with 2019 data and 2021 targets made by Mr. Koppelman, second by Ms. Burr. Motion passed unanimously.

#### **4.0 General Discussion**

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. The next meeting was scheduled for October 22, 2020, at 3:45 p.m. via Google Meet. An agenda item was requested to discuss ideas related to enrollments, including magnet programs.

**5.0 Public Comment Period (15 minutes maximum allotted)** Ms. Smallan shared a comment.

Motion to adjourn by Ms. Burr, second by Ms. Shafer. Meeting adjourned at 5:58 p.m.