

**Louis Wiener, Jr. Elementary School
School Organizational Team (SOT) Minutes
Wednesday December 13, 2017
4:03pm**

The Louis Wiener, Jr. Elementary School Organizational Team meeting was called to order at 4:03 p.m. on December 13, 2017. The meeting was held in the school library, Room 42.

Members present:

- Amy Benzel, Vice-Chair
- Lilliane Brumwell, Member
- Clarisse Smallan, Member

Members Absent:

- Gina Holman-Garcia, Chair
- Andrea Shafer, Member
- Support Staff Member – OPEN

Old Agenda Items

- 2.1 APPROVE MINUTES. Reviewed minutes from the meeting of the LWJES SOT of November 8, 2017. No public Comment. Motion to approve by Ms. Brumwell, second by Ms. Smallan. Motion carried unanimously.

New Agenda Items

- 3.0 Members agreed that January SOT meeting will be used to discuss upcoming budget and proposals based on projections for the 2018 – 2019 school year.
- All items 4.1, 4.2, and 5.1 are combined for discussion. No new discussion. No public comment. No Public Comment

Future meetings: Wednesday January 24, 2018, at 4:00 pm. in Room 42 with a backup of January 31 2018.

General Discussion was closed; no public comments made.

Meeting adjourned at 4:32 p.m.