

**MINUTES**  
**Louis Wiener, Jr. Elementary School (LWJES)**  
**School Organizational Team Meeting (SOT)**  
**Library (Room 42)**  
**January 25, 2018**  
**3:45 p.m.**

School Organizational Team Members:

- Amy Benzel, Vice-Chair
- Lilliane Brumwell, Member
- Gina Holman-Garcia, Chair
- Andrea Shafer, Member
- Clarisse Smallen, Member
- OPEN, Support Staff, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at [wiener.ccsd.net](http://wiener.ccsd.net).

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call** *The meeting was called to order at approximately 3:45 p.m. All members were present (Ms. Smallen arrived at approximately 4:08 p.m.).*

**2.0 Old Items**

2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on December 13, 2017. *The minutes were reviewed and approved by the team.*

**3.0 New Items**

3.1 SCHOOL PLAN OF OPERATION 2018-2019. Presentation of information, discussion, and possible action on the School Plan of Operation, including the School Performance Plan and School Strategic Budget. *Mr. Blume introduced the SPP for the 2018-2019 school year. Goals and measurable objectives were approved by vote. Motion to approve by Ms. Benzel, second by Ms. Shafer; motion carried unanimously. Mr. Blume introduced the Strategic Budget. There has been a transfer of responsibility from Central Services to individual schools of the custodial staff and computer technician. Public Comment: Ms. Carino spoke in support of giving the library aid an additional 1 hour from 4.1 hours to 5.1. SOT committee approved of 1.4 hours, going from 4.1 hours to 5.5 hours. Motion to approve by Ms. Brumwell, second by Ms. Shafer. Motion carried unanimously.*

3.2 TITLE I PLAN 2018-2019. Presentation of information, discussion, and possible action on the 2018-2019 Title I Plan.  
*HELD TO NEXT MEETING*

**4.0 General Discussion**

4.1 AGENDA PLANNING. Discussion of items for future agendas.

4.2 Discussion and Request for Future Meeting *Discussion was conducted by the team.*

**5.0 Information**

5.1 Next Meeting: February 7, 2018

**6.0 Public Comment Period (15 minutes maximum allotted)**

*No public comments made.*

*Meeting adjourned at 5:23 p.m.*